



# SECOND REPORT OF THE STANDING ORDERS COMMITTEE

Including the proposed Order of Business and  
Standing Orders of Congress

May 2017

30<sup>th</sup> PSI World Congress  
30 October to 3 November 2017  
Geneva, Switzerland

## **Second Report of the Standing Orders Committee**

### **Meeting in Geneva on 18 April 2017**

*As adopted by EB-150, 20-21 April 2017*

The Chair of the Committee, Thomas Kattnig, opened the second meeting of the Standing Orders Committee (SOC) and welcomed participants (see Appendix 1 Participants List). He explained that, at the last meeting in September 2016, it was agreed that nominations would be opened for a woman as the second Chair of the Committee. This had been done and the only nomination was Juneia Batista, thus Juneia was elected unopposed. This was confirmed by acclamation.

An update on Congress preparations was given by the General Secretary, Rosa Pavanelli, assisted by Pauline Chase and David Boys. The current budget is approximately 100,000 Euro over. It was reported that the cost of the electronic voting was approximately 35,000 Euros and that the cost of providing 4 extra languages (Bahasa Indonesia, Korean, Thai and Turkish) was about 15,000 Euros. It was reported that these amounts were accounted for in the current budget.

#### **Draft Affiliate Resolutions**

The Secretary to the SOC, Daniel Bertossa, introduced this item and the recommendations of the Secretariat as outlined in the Overview Table circulated with the meeting's papers. A discussion occurred about the policy of the SOC towards affiliate resolutions and it was reiterated that the SOC believes that both the overall number and the length of individual resolutions should be decreased to ensure enough time in Congress for meaningful debate.

Each affiliate resolution was then discussed in turn and a determination was made as to whether the resolution was in order, what position the EB should take on the resolution and how the EB should deal with each resolution. These recommendations were contained in the table circulated to the Executive Board EB-150 taking place 20-21 April. SOC added the following additional recommendations to EB:

- Resolution 11: The affiliate is asked to shorten the resolution
- Resolution 27: The affiliate is asked to shorten the resolution

SOC noted that the Committee would need to adopt a flexible approach to maximise the chance of finding a compromise to the compositing of resolutions 49, 50 and 51. SOC felt that this would be an important outcome for Congress and urged all affiliates to make extra efforts to assist this process and find a resolution of benefit to PSI and all affiliates.

#### **Core Executive Board Resolutions**

The Draft Programme of Action (PoA) 2018-2022 was introduced by the General Secretary. The SOC judged that the PoA was in order, subject to any final amendments to be made by EB-150.

The EB resolution on amendments to the PSI Constitution was introduced by the General Secretary. The Constitutional changes were judged in order, subject to any final amendments to be made by EB-150. The SOC recommended the EB be conservative in its judgement of any proposed Constitutional amendments not contained in the current recommendations from the Constitution Working Group and to only support amendments where the changes would clearly improve and strengthen the organisation.

Resolution 54 was dealt with under this item and SOC recommended to EB that it consult further with the affiliate to encourage them to support the EB Constitutional resolution and withdraw their resolution. However, should they wish to proceed, then they must submit a resolution in the appropriate format in time to be translated and circulated (i.e. by mid-May), noting that it would likely be considered as inconsistent with the EB resolution and thus an alternative resolution.

Resolution 55 was judged in order and referred to EB for further discussion.

### **Draft Order of Business for Geneva Congress 2017, 2<sup>nd</sup> version (Appendix 2)**

The second Draft Order of Business for Congress was introduced to the Committee by the General Secretary. It was noted that much detail of the Order of Business could not be determined until the outcomes of the compositing process were known and the affiliate amendments were received.

SOC noted that the opening of Congress is now on Monday 30<sup>th</sup> evening, to allow more time for political discussions during the four following days.

The SOC noted there should be a regional balance of speakers. The SOC further recommended that the election of the General Secretary be held on the third and fourth day of Congress and not, as currently indicated, on the second and third day. It was also noted that digitalisation should be included in either the Trade Union and Labour Rights Panel or the Economy Panel.

The SOC noted the second Draft Order of Business and that the detail could not be agreed at this stage, but endorsed the general direction of the work.

### **Draft Standing Orders for Geneva Congress 2017, 2<sup>nd</sup> version (Appendix 3)**

The SOC noted that the changes requested at the last SOC meeting had been made and agreed the further procedural changes suggested by Secretariat.

The SOC noted that EPSU has requested that the Congress composition include the President and General Secretary of EPSU. The SOC also agreed and recommended the addition of two Vice Presidents from each of the remaining three regions to the composition of Congress.

The SOC noted that the funds existed to enable electronic voting and asked Secretariat to prepare for this to occur and report back to the next meeting in July.

The SOC noted that the funds existed to provide Bahasa Indonesia, Korean, Thai and Turkish to Congress participants and asked Secretariat to prepare for this to occur and report back to the next meeting.

The SOC will recommend to the EB the time limits for speaking to Congress, after amendments have been received from affiliates and at the same time as the final Order of Business is agreed.

### **Further meetings**

The SOC resolved to meet again on 19-20 July to review amendments received and to deal with any further business.

### END of REPORT

Appendix 1: List of participants

Appendix 2: Draft Order of Business for Geneva Congress 2017, 2<sup>nd</sup> version

Appendix 3: Draft Standing Orders for Geneva Congress 2017, 2<sup>nd</sup> version

Separate documents:

- Draft Resolutions to PSI Congress 2017
- EB Core Resolution – Programme of Action 2018-2022
- EB Core Resolution – Draft Constitution

**APPENDIX 1:  
2<sup>nd</sup> Meeting of the PSI Standing Orders Committee  
18 April 2017, ILO Room VI**

**List of Participants**

<b>Name</b>	<b>M/F</b>	<b>Country</b>	<b>Union</b>	<b>Representing...</b>
<b>Africa &amp; Arab Countries</b>				
Marie Mbayabu Nianga	F	DEM REP CONGO	Solidarité Syndicale Infirmiers du Congo	The region and French-speaking affiliates
Adeniyi Peters Adeyemi	M	NIGERIA	Non-Academic Staff Union of Education and Associated Institutions	The region and English-speaking affiliates
<b>Asia &amp; Pacific</b>				
Mariko Aoki	F	JAPAN	All Japan Prefectural and Municipal Workers Union	The region and Japanese-speaking affiliates
Setsuko Kubota	F	JAPAN	All Japan Prefectural and Municipal Workers Union	Observer
<b>Europe</b>				
Kjartan Lund	M	NORWAY	Nordic Public Service Unions	The region and Swedish-speaking affiliates
Thomas Kattnig, Chair	M	AUSTRIA	Younion_Die Daseinsgewerkschaft	The region and German-speaking affiliates
Olga Klimova	F	RUSSIAN FEDERATION	All-Russian Life-Support Workers' Union	The region and Russian speaking affiliates
<b>Inter-America</b>				
Juneia Batista, Chair	F	BRAZIL	Federação dos Trabalhadores da Admin. e do Serviço Púb. Munic. do Estado de São Paulo	Women's Committee
Jillian Joy Bartlett	F	TRINIDAD AND TOBAGO	National Union of Government and Federated Workers	The region and English-speaking affiliates
Ismael Cortazzo Brysk	M	URUGUAY	Federación de Funcionarios de Obras Sanitarias del Estado	The region and Spanish-speaking affiliates
<b>PSI</b>				
Rosa Pavanelli	F	FRANCE	Public Services International	Ex officio
Daniel Bertossa	M	FRANCE	Public Services International	Secretary to the Committee
Pauline Chase	F	FRANCE	Public Services International	Staff
Cissie Veniou	F	FRANCE	Public Services International	Staff
<b>Apologies</b>				
Fatou Diouf	F	SENEGAL	Syndicat Autonome des Travailleurs de la Sénégalaise des Eaux	Young Workers
Greg McLean	M	AUSTRALIA	Australian Municipal, Administrative, Clerical and Services Union	The region and English-speaking affiliates

**APPENDIX 2 - DRAFT ORDER OF BUSINESS FOR GENEVA CONGRESS 2017, 2<sup>nd</sup> VERSION**

*Updated May 2017*

<b>MONDAY 30 OCTOBER – EVENING - OPENING SESSION OF CONGRESS</b>		
1	18h00-19h30	<p><b>Opening ceremony</b>  <b>Opening Entertainment: Violonissimo – Children’s Violin Ensemble</b>  <b>Welcome speeches</b>                      Dave Prentis, PSI President                      Representative of PSI’s Swiss affiliate VPÖD/SSP                      Sharan Burrow, ITUC General Secretary                      Mayor of Geneva  <b>Closing Entertainment</b></p>
2	19h30-20h00	<p><b>Procedural Matters</b>                      Nomination and ratification of the Standing Orders Committee</p> <ul style="list-style-type: none"> <li>• Adoption of Congress Standing Orders</li> <li>• Adoption of the 3<sup>rd</sup> Report of the Standing Orders Committee and the Congress Proposed Order of Business</li> </ul> <p>Nomination and ratification of Congress Vice-Chairpersons                      Election of Credentials Committee                      Nomination and ratification of Tellers</p>
--	20h00-21h30	<b>Meeting of the Credentials Committee</b>

<b>TUESDAY 31 OCTOBER – DAY 1 OF CONGRESS</b>		
---	8h00-9h00	<b>Standing Orders Committee Session and determinations regarding Emergency Resolutions (if needed; closed session)</b>
3	9h00-9h20	<p><b>Report of the Credentials Committee</b>                      Presentation by Co-Chairs, Credentials Committee</p> <ul style="list-style-type: none"> <li>• Adoption of report</li> </ul> <p><i>Ballot papers will be distributed in the room during the session to Heads of Delegation</i></p>
4	9h20-9h30	<b>Memorial for departed colleagues</b>
5	9h30-10h10	<p><b>Report of the General Secretary</b>                      Presentation by PSI General Secretary</p> <ul style="list-style-type: none"> <li>• Report of Activities 2012-2016, including regional, sectoral, project and campaign reports</li> <li>• Finance Report 2012–2016</li> <li>• Report of the Members’ Auditors</li> </ul>
6	10h10-10h30	<b>Discussion of the Report of the General Secretary</b>
7	10h30-12h00	<b>General Panel Session 1: People Over Profit</b>
8	12h00-13h00	<p><b>General Session (Programme of Action – PoA - and affiliate resolutions)</b></p> <ul style="list-style-type: none"> <li>• PoA Section 1: Introduction                         <ul style="list-style-type: none"> <li>○ <i>Related Affiliate Resolutions: 4</i></li> </ul> </li> <li>• PoA Section 2: Building the Power to Create the World We Want                         <ul style="list-style-type: none"> <li>○ <i>Related Affiliate Resolutions: 6</i></li> </ul> </li> <li>• PoA Section 3.4: Migration and Refugees                         <ul style="list-style-type: none"> <li>○ <i>Related Affiliate Resolution: 10</i></li> </ul> </li> <li>• PoA Section 4.8: Climate Change                         <ul style="list-style-type: none"> <li>○ <i>Related Affiliate Resolution: 35</i></li> </ul> </li> </ul>
	13h00-14h30	Lunch break

9	14h30-15h00	<b>General Session (PoA and affiliate resolutions)</b> <ul style="list-style-type: none"> <li>PoA Section 7.1: Making Sectors Stronger, Introduction <ul style="list-style-type: none"> <li>Related Affiliate Resolutions: 37</li> </ul> </li> </ul>
10	15h00-16h00	<b>Sector Panel 1: Health and Social Services Sector and Privatisation</b>
11	16h00-17h30	<b>General Session (PoA and affiliate resolutions)</b> <ul style="list-style-type: none"> <li>PoA Section 7.2: Health and Social Services Sector <ul style="list-style-type: none"> <li>Related affiliate resolutions: 41</li> </ul> </li> <li>PoA Section 6: Fighting Privatisation</li> </ul>
12	17h30-18h00	<b>Presentation of candidates for the position of General Secretary / President</b>
---	18h00-19h00	<b>Standing Orders Committee Session and determinations regarding Emergency Resolutions (if needed; closed session)</b>
--	After session	<b>Welcome reception hosted by PSI</b>

Session	Times	<b>WEDNESDAY 1 NOVEMBER – DAY 2 OF CONGRESS</b>
13	8h30-10h00	<b>General Panel Session 2: Trade Union and Labour Rights</b>
14	10h00-11h00	<b>General Session (PoA and affiliate resolutions)</b> <ul style="list-style-type: none"> <li>PoA Section 5: Trade union and labour rights <ul style="list-style-type: none"> <li>Related Affiliate Resolutions: 13, 16, 17, 18, 20, 21,22,23, 25, 26, 27, 28, 29</li> </ul> </li> </ul>
15	1100- 12h00	<b>Sector Panel 2: Local and Regional Government/Municipal Sector</b>
16	12h00-12h30	<b>General Session (PoA and affiliate resolutions)</b> <ul style="list-style-type: none"> <li>PoA Section 7.3: Local and Regional Government/Municipal Sector <ul style="list-style-type: none"> <li>Related Affiliate Resolutions: 42</li> </ul> </li> </ul>
	12h30-14h00	Lunch break – Event
17	14h00-15h00	<b>General Panel Session 3: A New Economy for the People and the Role of Public Services</b>
18	15h00-16h00	<b>General Session (PoA and affiliate resolutions)</b> <ul style="list-style-type: none"> <li>PoA Section 4: A Just Global Economy (except Section 6.8: Climate Change) <ul style="list-style-type: none"> <li>Related Affiliate Resolutions: 30, 31, 32, 33, 36</li> </ul> </li> </ul>
19	16h00- 16h45	<b>Sector Panel 3: National Administration and Corruption</b>
20	16h45- 17h15	<b>General Session (PoA and affiliate resolutions)</b> <ul style="list-style-type: none"> <li>PoA Section 7.5: National Administration</li> </ul>
---	17h30-18h30	<b>Standing Orders Committee Session and determinations regarding Emergency Resolutions (if needed; closed session)</b>
	Evening	No formal event

Session	Times	<b>THURSDAY 2 NOVEMBER – DAY 3 OF CONGRESS</b>
---	9h00-10h00	<i>If necessary, ballot boxes will be installed and balloting opened for the election of General Secretary / President (results will be announced in the course of the day)</i>
21	8h30-10h30	<b>General Session (Constitutional Resolutions)</b> <i>Related Affiliate Resolution: 54</i>
22	10h30-11h00	<b>Hans Englebarts Memorial</b>
23	11h00- 11h45	<b>Sector Panel 4: Utilities</b>
24	11h45-12h30	<b>General Session (PoA and affiliate resolutions)</b> <ul style="list-style-type: none"> <li>PoA Section 7.4: Utilities <ul style="list-style-type: none"> <li>Related Affiliate Resolutions: 43, 44</li> </ul> </li> </ul>

	12h30-14h00	Lunch break – <b>Event</b>
25	14h00-15h00	<b>General Panel Session 4: United in Diversity</b>
26	15h00-17h30	<b>General Session (PoA and affiliate resolutions)</b> <ul style="list-style-type: none"> <li>• PoA Section 3: Respect and Dignity for All (except Section 3.4: Migration and Refugees) <ul style="list-style-type: none"> <li>○ <i>Related Affiliate Resolutions: 9, 11</i></li> </ul> </li> </ul>
--	17h30-18h30	<b>Standing Orders Committee Session and determinations regarding Emergency Resolutions (if needed; closed session)</b>
	<i>Evening</i>	<b>Congress Farewell Event (tbc)</b>

Session	Times	<b>FRIDAY 3 NOVEMBER – FINAL DAY OF CONGRESS</b>
	8h30–10h00	<i>If a 2<sup>nd</sup> round of election voting is required, ballot boxes will be installed and balloting will be opened for the election of General Secretary / President (results will be announced in the course of the day)</i>
27	8h30-9h15	<b>Sector Panel 5: Education, Culture and Media</b>
28	9h15-9h45	<b>General Session (PoA and affiliates resolutions)</b> <ul style="list-style-type: none"> <li>• PoA Section 7.6: Education, culture and media</li> </ul>
29	9h45-10h15	<b>Pledge to end violence against women</b>
30	10h15–12h15	<b>General Session (Miscellaneous resolutions)</b> <ul style="list-style-type: none"> <li>• National and Regional issues <ul style="list-style-type: none"> <li>○ <i>Related Affiliate Resolutions: 45, 46, 47, 48, 52, 53</i></li> </ul> </li> </ul>
	12h15–13h45	Lunch break
31	13h45-14h45	<b>Nominations and Elections</b>  <b>Report of the Election Officer</b> <ul style="list-style-type: none"> <li>• Ratification by Congress of the candidate for the position of Third Trustee, as nominated by the Executive Board</li> <li>• Election of Executive Board members and Nominations of Women’s Committee and Regional Executive Committee members</li> <li>• Election of Members’ Auditors</li> <li>• Election of additional Youth Representatives</li> <li>• Any further business required under the transitional arrangements for the Constitution</li> </ul> <b>Affiliation fees and budget for the 2018–2022 period</b> Presentation by General Secretary, debate and adoption <ul style="list-style-type: none"> <li>○ <i>Related Resolution: 55</i></li> </ul>
32	14h45-15h15	<b>The Next Five Years</b> <ul style="list-style-type: none"> <li>• <b>Outcomes</b></li> <li>• <b>Concluding remarks</b></li> </ul>
33	15h15-15h45	<b>Closing ceremony</b>  <i>Entertainment</i>

## APPENDIX 3

### DRAFT STANDING ORDERS FOR GENEVA CONGRESS 2017, 2<sup>nd</sup> VERSION

*Updated May 2017*

#### 1. CONGRESS COMPOSITION AND DUTIES

1. Congress shall be composed of:
  - a) Delegates with the right to vote representing affiliated unions with paid-up membership in accordance with Constitution Article 6.5 and 6.6. The entitlement to the number of delegates and the voting strength shall be calculated on their averaged paid-up membership over the years since the previous Congress or since their affiliation to PSI (for unions who have affiliated since the last Congress).
  - b) PSI President and General Secretary.
  - c) Observers from affiliated organizations in accordance with Constitution Annex 4, Participation at Congress (b) and (c); and from non-affiliated organizations at the invitation of the Executive Board.
  - d) The two PSI Vice-Presidents for each of the Africa and Arab Countries, Asia and Pacific and Inter-America regions and the President and General Secretary of EPSU for the European region.
  - e) Invited guests who may address Congress at the invitation of the President.
  - f) Secretariat of the Congress, including interpreters and other personnel necessary for the conduct of Congress business.
  - g) Individuals invited to participate only in specified sessions of the Congress agenda.
- 1.2 The PSI President chairs Congress and shall be assisted by one or more Vice-Chairs, to be elected at the opening of Congress, who shall deputise for the President at her/his discretion and during the election of the President.
- 1.3 The General Secretary of PSI shall be the Secretary General of Congress and shall appoint members of the Secretariat and other persons as are necessary for the conduct of Congress.

#### 2. CONGRESS AGENDA

- 2.1 The Executive Board shall appoint a Standing Orders Committee (SOC) which shall consist of one member from each of the official language groups and one from each of the regions of Europe, Asia-Pacific, Africa and the Arab countries and the Inter-Americas; one representative of the Women's Committee and one Young Workers' representative. The General Secretary shall appoint the Secretary of the Committee. Congress shall be invited to ratify the composition of the Committee.

The Committee shall examine and report to Congress on the validity of all resolutions and amendments to resolutions proposed by affiliated organisations and the Executive Board. It shall prepare composite resolutions or link and associate resolutions, where more than one resolution has been submitted on the same subject, and shall recommend an Order of Business and time limits for speakers.

- 2.2. Congress shall be invited during the first working session to adopt the final report of the SOC and the final agenda and order of business.

No additional motions, resolutions, amendments or any other business shall be added to the Agenda or admitted during Congress, with the exception of emergency resolutions, which shall be confined to matters on which new developments have arisen after the closing date for the receipt



of resolutions, in accordance with Constitution Annex 4, Resolutions (f). Such resolutions shall, in the first instance, be referred to the SOC.

### 3. CONGRESS VOTING

3.1 The Executive Board shall appoint a Credentials Committee from Congress delegates, which shall consist of one member from each PSI region and a Chairperson. The General Secretary shall appoint the Secretary of the Committee. Congress shall be invited to ratify the composition of the Committee.

The Committee shall examine and report to Congress on the credentials and voting strength of all delegations, based on their averaged paid-up membership for **2013-2017 inclusive** (or from the date of their affiliation, for unions which have affiliated since the last Congress). The cut-off date for receipt of payments is **31<sup>st</sup> August 2017**. Subject to Annex 4 Congress Credentials Committee (c), payments made after this date will NOT be taken into account for calculating delegation and voting entitlements.

3.2 Tellers shall be elected by Congress from observers of affiliated organizations to ascertain the number of votes cast, in accordance with the Constitution.

3.3

a) Voting at Congress shall normally be by a show of hands (or any electronic means) by delegates with the right to vote, and a simple majority (i.e. half the votes cast plus one), disregarding abstentions, shall decide the issue.

b) In accordance with Constitution Article 17.1, all changes to the Constitution shall require a two-thirds majority of the paid-up membership represented at Congress. In accordance with Constitution Article 17.2, the Executive Board may propose a block of Constitutional amendments and the President or presiding officer may submit the block to a hand vote.

If any affiliates from at least four different countries call for a membership vote<sup>1</sup> on any of the individual proposed amendments, the President or presiding officer shall put the motion for such a membership vote to Congress, for determination by a show of hands.

If this motion is carried, a membership vote shall then be held on the identified individual proposed amendments but the remaining block of amendments, if declared by the President or presiding officer to be approved by a two-thirds majority of those affiliates represented at Congress, shall be considered carried.

c) If, before a vote is called (other than voting described above, in the case of proposed Executive Board Constitutional amendments), a delegate proposes that a secret ballot be taken and is supported by a delegate from a different country, the President or presiding officer shall put the motion for a secret ballot to Congress for determination by a show of hands. If this motion is carried, a secret ballot shall be held.

d) If, before a vote is called, any delegates from at least four different countries call for a membership vote, the President or presiding officer shall put that question to the Congress and, if the motion is carried, such a membership vote shall be held immediately. A membership vote shall be determined in accordance with the paid-up membership of each organization.

e) In accordance with PSI Constitution Articles 6.9, 9.1 and 10.1, the President and General Secretary shall be elected by the Congress. In order to secure a simple majority for the successful candidate, the following procedure shall apply:

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<sup>1</sup> Annex 4, Voting (b) of the PSI Constitution:

If any affiliates from at least four different countries request, before voting begins, a membership vote, the President shall put the motion for a membership vote to Congress for determination by a show of hands. If this motion is carried, the vote shall be called and held immediately. A membership vote shall be determined in accordance with the paid-up membership of each organisation.

- i. The Election Officers shall arrange, where more than one nomination has been received, to publish ballot papers containing the names of all nominated candidates. These will be issued to the Head of Delegation of each affiliated union present, or the appointed proxy of an absent affiliated union, to cast its votes on the basis of averaged paid-up membership since the previous Congress or since affiliation.
- ii. Each affiliated union shall clearly mark X against the name of the candidate of its choice and shall place their ballot paper in a box provided by the tellers.
- iii. The ballot papers shall be counted by the Tellers who will communicate the result to the Election Officers and shall arrange for ballot papers to be destroyed at the end of Congress.
- iv. The President, or the Congress Vice-Chairperson during the election of the President, shall announce the result of the vote and, if no candidate has secured at least half of the votes cast plus one, a second ballot shall be held between the two candidates who received the highest number of votes.
- v. The candidate who receives at least half of the votes cast plus one, on either the first or second ballot, shall be declared elected.
- vi. The details of voting by individual affiliated unions shall remain secret and shall not be published.
- vii. Votes cast shall only be considered valid by the Tellers if the official voting papers issued by the Election Officers are used and clearly marked. Tellers shall report on the number of invalid ballot papers.

#### **4. ADDRESSING CONGRESS**

- 4.1 Requests to speak shall be handed in writing to the President, or presiding officer (or the President/presiding officer's nominee) at least one session before the session at which he/she intends to speak, indicating the name of the delegate, the organization and country represented and the subject or agenda item on which the delegate wishes to speak.
- 4.2 The President and the General Secretary have the right to speak at any time.
- 4.3 The President or presiding officer may fix a time limit on speeches.
- 4.4 The official languages at Congress shall be: Arabic, English, Finnish, French, German, Japanese, Russian, Spanish and Swedish, and any other language the Executive Board may decide. Delegates who are unable to speak in one of the official languages may speak in their native tongue, provided that interpretation can be provided either by the speaker or the Secretariat.
- 4.5 Questions of adjournment of discussion, adjournment of session, suspension of Standing Orders, motion to take a vote, appeal to Congress on the ruling of the President or presiding officer and motions concerning procedure or Order of Business (other than those covered elsewhere in the Constitution or Standing Orders: for example in Constitution Annex 4 Voting, or Standing Orders 3.3(b) above) may be moved orally by a delegate, but must be seconded by at least four other delegates rising from their seats and shall take precedence over all other business. The President or presiding officer may allow the mover to address Congress and one other delegate to speak against the motion and then shall put the motion to a vote.
- 4.6 When the President or presiding officer intends to close the list of speakers, she/he shall inform the Congress of those delegates who remain on the list to speak. The President or presiding officer may propose at any time that discussion be terminated. At the close of discussion, the mover or rapporteur of the subject under discussion shall have the right of reply to the debate, unless there are no speakers in opposition, in which case no right of reply will be given.

Amendments acceptable to the mover of the resolution will be debated as part of the resolution. In such cases, unless a speaker opposes, the amendment will be considered incorporated into the resolution and not voted on separately to the resolution. In such cases, the mover of the

amendment will have the right to speak in favour of the amendment immediately after the mover of the resolution.

- 4.7 The President or presiding officer shall, subject to the provisions of the Constitution and these Standing Orders, direct the Proceedings of Congress. Her/his ruling shall be final, unless an appeal is made to Congress and such an appeal is upheld by a two-thirds majority of votes cast.

## **5. CONGRESS RESOLUTIONS**

- 5.1 Proposed resolutions to Congress will be handled in the following manner:

- a) Prior to Congress, the Standing Orders Committee (SOC) will have decided on the validity of all proposed Congress resolutions and amendments. These will have been sent to all affiliates two months before Congress.
- b) The SOC at its last session before Congress (29<sup>th</sup> October) will prepare the transmission of the resolutions and amendments to the Executive Board with a recommendation on how Congress should respond to each of these: usually "Accept", "Reject", or "Refer to the incoming Executive Board for further discussion".
- c) The Executive Board, at its last meeting prior to Congress (30<sup>th</sup> October), will have been presented with a list of all resolutions and amendments accepted onto the Congress agenda and the respective SOC recommendations. The Executive Board will endorse or amend these recommendations. Any relevant statements/changes relating to specific resolutions/amendments will be made available to all delegates at registration, if possible, or at the beginning of Congress.
- d) All motions, resolutions and amendments deemed in order by the SOC or Executive Board, shall be deemed to have been duly moved and seconded and will therefore not require formal moving and seconding by a delegate.
- e) The Chair of the Standing Orders Committee will announce to Congress on the morning of the first day, immediately after the election of the Committee, that the SOC will hold hearings at a designated time and place, with interpretation.
- f) Heads of Delegation of any affiliates that had submitted the resolution or amendment and wish to contest a Board recommendation will be able to present their position to the SOC at these hearings, if they have the support of at least one other affiliate.
- g) At the end of the hearings, the SOC will then prepare its report for Congress and will present for each resolution and amendment, its recommendation on how to respond to submissions from any Heads of Delegations.  
During Congress, the SOC may be commissioned by the President to convene additional sessions.
- h) The SOC report will constitute a block of recommendations and the Congress Chairperson may submit the block to a hand vote. If affiliates from at least four different countries call for a separate vote on any of the individual proposed recommendations of the SOC, the President shall put the motion to Congress for a separate vote by a show of hands. If this motion is carried, a separate vote shall then be held on the individual proposed recommendation but the remaining block of recommendations, if declared by the Chairperson to be approved by a majority, shall be considered carried.

Where both the mover of an amendment to a proposed resolution, and the mover of the proposed resolution subject to amendment, agree that the amendment should be incorporated into the proposed resolution, the SOC may make this recommendation to Congress as part of the block of recommendations.

## **6. CONFLICTING RESOLUTIONS**

- 6.1 Where two or more proposed resolutions are deemed by the SOC to be mutually incompatible, the SOC will determine that one of the proposed resolutions will be the 'substantive' resolution. All other resolutions deemed incompatible with the substantive resolution, will be called 'alternative resolutions' and given an order for debate.

- 6.2 The substantive resolution shall be debated first. When a substantive resolution is carried, all alternative resolutions will be deemed to have automatically lapsed.
- 6.3 If the substantive resolution is rejected, then the alternative resolution(s) will be debated in the order determined by SOC. If any alternative resolution is carried, then all subsequent alternative resolutions will be deemed to have automatically lapsed.
- 6.4 The procedure for dealing with conflicting proposed amendments shall be the same as that for dealing with conflicting resolutions as outlined in 6.1, 6.2 and 6.3 above.
- 6.5 The mover of any alternative resolution or alternative amendment will have the right to speak once in the debate of the substantive resolution/amendment or any other alternative resolutions/amendments preceding the consideration of that mover's alternative resolution or amendment. This right is in addition to the mover's rights associated with the debate of the alternative resolution or amendment.

## **7. SUSPENSION OF STANDING ORDERS**

- 7.1 By suspension of Standing Orders, Congress workshop sessions may be held in plenary to allow for informal discussion by participants on how to implement the Programme of Action (PoA) and strengthen its delivery across PSI's regions.
- 7.2 On the request of the SOC or the presiding officer, Congress may agree workshop sessions on issues other than the PoA, in order to facilitate interaction between the Congress delegates and participants.
- 7.3 Workshop sessions will be open to all Congress delegates, observers, guests and PSI staff; and others agreed by Congress. All participants will have equal voice and place in the workshops; there shall be no hierarchy of participation.
- 7.4 The regular Congress rules of order, as outlined in these Standing Orders, will not apply to Congress workshops. Workshops will respect the principles of equal participation and consensus building.
- 7.5 Workshop sessions cannot make binding decisions, nor change the PoA, but may suggest priorities and give guidance for its implementation.
- 7.6 Workshop session proposals concerning the implementation and the priorities of the PoA, will be reported to the SOC to transmit to Congress or to the incoming Executive Board for further discussion and action.