

Public Services International

30th World Congress

Geneva, 2017



PEOPLE OVER PROFIT

GENEVA CONGRESS 2017 - CIRCULAR No. 6A

TO ALL PSI EB, WOC and SOC TITULAR MEMBERS

CC for information: PSI/EPSU staff

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Contact Name: congress@world-psi.org

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PEOPLE OVER PROFIT!

PSI 30TH WORLD CONGRESS

30 October – 3 November 2017, Geneva, Switzerland

OVERVIEW OF EVENTS, ENTITLEMENTS, REGISTRATION FOR EB, WOC, SOC TITULARS, TRAVEL AND HOTEL RESERVATIONS, VISA FOR SWITZERLAND

Dear Colleagues,

Please read carefully for practical details

Executive Board EB-150 in April approved the **Draft Order of Business for Congress** prepared by the Standing Orders Committee (SOC) and noted the Congress website and registration procedures.

1) OVERVIEW OF CONGRESS AND PRE-CONGRESS EVENTS

The PSI Congress website <http://congress.world-psi.org/> is accessible in English (French and Spanish will follow). The website is being constantly updated and is an important source of information for all Congress participants. Don't hesitate to visit it regularly!

NOTE THAT THE OPENING OF CONGRESS WILL TAKE PLACE ON MONDAY 30TH OCTOBER, 18H00-20H00.

2) DELEGATION ENTITLEMENTS

On the website, you will find a list of entitlements as at 4 May 2017 <http://congress.world-psi.org/wp-content/uploads/2017/05/Voting-rights-5-May.pdf>. This list is based on paid affiliation fees for 2013-2016 and assumes full payment of fees for 2017 (if they are not already paid), and shows the number of delegates and observers per union who can attend Congress and the entitlements for membership votes (see also attached Annex from the PSI Constitution). **The deadline for payment of 2017 fees is 1 July 2017**, failing which a union is considered in arrears.

3) REGISTRATION FOR EB/WOC/SOC TITULAR MEMBERS

Titular members of the Executive Board (EB), Women's Committee (WOC) and Standing Orders Committee (SOC) should proceed with registration for Congress and the pre-meetings. Use the registration form here: <http://surveys.world-psi.org/s3/Congress2017Registration>.

Public Services International is a global trade union federation representing 20 million working women and men who deliver vital public services in 150 countries. PSI champions human rights, advocates for social justice and promotes universal access to quality public services. PSI works with the United Nations system and in partnership with labour, civil society and other organisations.

Before registering, you should be clear about your status within your union delegation (head of delegation, delegate, observer). After finalising and submitting your registration, your Liaison Secretary below will reply to you to confirm receipt:

Africa and Arab countries: clarisse.heronneaud@world-psi.org Asia-Pacific: nobuko.mitsui@world-psi.org
Interamerica: cissie.veniou@world-psi.org Europe: veronika.tober@world-psi.org

The deadline for registration is 28 June 2017, but we encourage early registration.

4) TRAVEL AND HOTEL RESERVATIONS

For EB/WOC/SOC titular members coming from outside of Europe, and for those from countries within Europe at under 100% index, travel and hotel reservations will be organised by PSI and your perdiems will be covered by PSI for the duration of the meetings.

As is the normal practice, any titular member wishing to make their own travel and/or hotel reservations should notify their Liaison Secretary, who will then send a flight proposal and quote. This will be used as a basis for travel reimbursement (or the actual ticket, whichever is cheaper). For accommodation, the maximum amount reimbursed is €125 per person per night, including breakfast and city tax (or the actual cost, whichever is cheaper).

A list of hotels is available on the website <http://congress.world-psi.org/wp-content/uploads/2017/05/PSI-BLOCK-BOOKINGS-2.pdf>, where PSI has block bookings for the Congress, both in Geneva and Ferney-Voltaire. Rooms are blocked for the maximum period - from 28 October to 4 November - but shorter stays are of course possible. If PSI is making your reservation, it will be from one of the hotels on this list in Ferney-Voltaire at €125 or less per night.

If you are making your own reservation, you may contact any of the hotels on this list and you are, of course, free to book at other hotels in the region and use commercial websites. Information on budget accommodation in Geneva can be found on: <http://www.mandint.org/en/accommodation-new>.

5) VISA FOR SWITZERLAND

Please check whether you need a visa for Switzerland via the registration form or via

https://www.bfm.admin.ch/bfm/en/home/publiservice/weisungen-kreisschreiben/visa/liste1_staatsangehoerigkeit/u.html.

If you do need a visa, fill in the relevant section on the registration form, and in due course you will receive a personalised letter from our Swiss affiliate VPÖD/SSP to support your visa application. After the 28 June registration deadline, PSI will submit to the Swiss authorities a list of registered participants to facilitate this process. You must make an appointment at the Swiss consulate in your country to submit your application. Please allow at least 4 weeks for the application procedure.

In case of questions, please contact your Liaison Secretary who will be pleased to assist.

Best regards,



Rosa Pavanelli
General Secretary

Annex: Extract of Article 6 of the PSI Constitution and related Constitution Annex paragraphs

Related documents (online):

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|---|----------------------------|
| 1) Overview of Congress/pre-Congress events | 2) Delegation entitlements |
| 3) Registration | 4) Hotel block bookings |
| 5) Visa for Switzerland | |

Annex

EXCERPT - ARTICLE 6.5 and 6.6 OF PSI CONSTITUTION: REPRESENTATION AND VOTING AT CONGRESS

- 6.5 Affiliated organisations, which have fulfilled their obligations in accordance with Article 4, “Affiliation Fees” shall be entitled to representation at Congress in accordance with their averaged paid-up membership over the years since the previous Congress, including the current Congress year, or since their affiliation to PSI.
- 6.6 Affiliates’ representation is based on the following schedule. Each gender should be equally represented where there is more than one delegate unless this is not feasible due to very significant over-representation of one gender within the affiliate’s membership.

1 delegate	up to	5,000 members
2 delegates	from	5,001 to 10,000 members
3 delegates	from	10,001 to 20,000 members
4 delegates	from	20,001 to 35,000 members
5 delegates	from	35,001 to 50,000 members
6 delegates	from	50,001 to 100,000 members

plus one delegate for each additional 50,000 paid-up members and/or part thereof.

EXCERPT - ANNEX 4 OF PSI CONSTITUTION: PARTICIPATION AT CONGRESS

- a) Organisations which have been granted **exemption** from payment in any of the years preceding Congress in accordance with Annex 2, “Definitions of underlying key concepts and special provisions referring to payment of affiliation fees” shall have their paid-up membership for the exempted year(s) set at zero. Any affiliate for whom the averaged membership figure for the period is zero shall be entitled to send one delegate.
- b) Affiliated organisations may send **observers** on the basis of one per 100,000 paid-up members and/or part thereof. Each gender should be equally represented, where there is more than one observer, unless this is not feasible due to very significant over-representation of one gender within the affiliate’s membership.