

Public Services International

30th World Congress

Geneva, 2017



PEOPLE OVER PROFIT

GENEVA CONGRESS 2017 - CIRCULAR No. 6B

TO ALL PSI AFFILIATES

CC for information: **EB/WOC/SOC members and
PSI/EPSU staff**

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PEOPLE OVER PROFIT!

PSI 30TH WORLD CONGRESS

30 October – 3 November 2017, Geneva, Switzerland

**OVERVIEW OF EVENTS, ENTITLEMENTS, REGISTRATION FOR NON-SPONSORED AFFILIATES,
TRAVEL AND HOTEL RESERVATIONS, VISA FOR SWITZERLAND**

Dear Colleagues,

Please read carefully for practical details

Executive Board EB-150 in April approved the **Draft Order of Business for Congress** prepared by the Standing Orders Committee (SOC) and noted the Congress website and registration procedures. This circular gives you additional information and practical details for the PSI 30th World Congress.

1) OVERVIEW OF CONGRESS AND PRE-CONGRESS EVENTS

The PSI Congress website <http://congress.world-psi.org/> is accessible in English (French and Spanish will follow). The website is being constantly updated and is an important source of information for all Congress participants. Don't hesitate to visit it regularly!

NOTE THAT THE OPENING OF CONGRESS WILL TAKE PLACE ON MONDAY 30TH OCTOBER, 18H00-20H00.

2) DELEGATION ENTITLEMENTS

On the website, you will find a list of entitlements as at 4 May 2017 <http://congress.world-psi.org/wp-content/uploads/2017/05/Voting-rights-5-May.pdf>. This list is based on paid affiliation fees for 2013-2016 and assumes full payment of fees for 2017 (if they are not already paid). It shows the number of delegates and observers per union who can attend Congress and the entitlements for membership votes (see also attached Annex from the PSI Constitution). **The deadline for payment of 2017 fees is 1 July 2017**, failing which a union is considered in arrears.

3) REGISTRATION FOR DELEGATES AND OBSERVERS (NON-SPONSORED)

Participants who are attending Congress at their own cost can now register online using the registration form here: <http://surveys.world-psi.org/s3/Congress2017Registration>.

Before registering, you should be clear about your status within your union delegation (head of delegation, delegate, observer) based on the entitlements above. Please respect PSI gender parity rules when selecting your delegation. You are also encouraged to include young workers (under 35 years).

Public Services International is a global trade union federation representing 20 million working women and men who deliver vital public services in 150 countries. PSI champions human rights, advocates for social justice and promotes universal access to quality public services. PSI works with the United Nations system and in partnership with labour, civil society and other organisations.

After finalising and submitting your registration, your Liaison Secretary below will reply to you to confirm receipt:

Africa and Arab countries: Clarisse.heronneaud@world-psi.org
Interamerica: Cissie.veniou@world-psi.org

Asia-Pacific: Nobuko.mitsui@world-psi.org
Europe: veronika.tober@world-psi.org

The deadline for registration is 28 June 2017, but we encourage early registration.

4) TRAVEL AND HOTEL RESERVATIONS

After registering, non-sponsored participants should make their own travel arrangements for Geneva, allowing sufficient time for visa procedures if relevant (see below).

A list of hotels is available on the website <http://congress.world-psi.org/wp-content/uploads/2017/05/PSI-BLOCK-BOOKINGS-2.pdf>, where PSI has block bookings for the Congress, both in Geneva, Switzerland, and in the nearby town of Ferney-Voltaire, France. Rooms are blocked for the maximum period - from 28 October to 4 November - but shorter stays are of course possible. Congress participants should make their own bookings directly with the hotel. A credit card will be required for each reservation.

Please note the deadlines for reservations on the hotel list. After the deadline for each hotel, any unreserved rooms will be reduced in number or completely cancelled.

You are, of course, free to book at other hotels in the region and use commercial websites. Information on budget accommodation in Geneva can be found on: <http://www.mandint.org/en/accommodation-new>.

5) VISA FOR SWITZERLAND

Please check whether you need a visa for Switzerland via the registration form or via https://www.bfm.admin.ch/bfm/en/home/publiservice/weisungen-kreisschreiben/visa/liste1_staatsangehoerigkeit/u.html.

If you do need a visa, fill in the relevant section on the registration form, and in due course you will receive a personalised letter from our Swiss affiliate VPÖD/SSP to support your visa application. After the 28 June registration deadline, PSI will submit to the Swiss authorities a list of registered participants to facilitate this process. You must make an appointment at the Swiss Consulate in your country to submit your application. Please allow at least 4 weeks for the application procedure.

6) SPONSORSHIP

A limited number of sponsorships will be available per region and sub-region, to ensure representative participation of PSI affiliates. The nominations procedure follows approved criteria and is being processed through the regional bodies. **Final confirmation of sponsorships will be available in May/June, and selected candidates will be informed individually.** Once sponsorship has been confirmed, PSI will look after the registration, travel and hotel bookings for each sponsored participant.

In case of questions, please contact your Liaison Secretary who will be pleased to assist.

Best regards,



Rosa Pavanelli
General Secretary

Annex: Extract of Article 6 of the PSI Constitution and related Constitution Annex paragraphs

Related documents (online):

- 1) Overview of Congress/pre-Congress events
- 2) Delegation entitlements
- 3) Registration
- 4) Hotel block bookings
- 5) Visa for Switzerland

Annex

EXCERPT - ARTICLE 6.5 and 6.6 OF PSI CONSTITUTION: REPRESENTATION AND VOTING AT CONGRESS

- 6.5 Affiliated organisations, which have fulfilled their obligations in accordance with Article 4, “Affiliation Fees” shall be entitled to representation at Congress in accordance with their averaged paid-up membership over the years since the previous Congress, including the current Congress year, or since their affiliation to PSI.
- 6.6 Affiliates’ representation is based on the following schedule. Each gender should be equally represented where there is more than one delegate unless this is not feasible due to very significant over-representation of one gender within the affiliate’s membership.

1 delegate	up to	5,000 members	
2 delegates	from	5,001 to	10,000 members
3 delegates	from	10,001 to	20,000 members
4 delegates	from	20,001 to	35,000 members
5 delegates	from	35,001 to	50,000 members
6 delegates	from	50,001 to	100,000 members

plus one delegate for each additional 50,000 paid-up members and/or part thereof.

EXCERPT - ANNEX 4 OF PSI CONSTITUTION: PARTICIPATION AT CONGRESS

- a) Organisations which have been granted **exemption** from payment in any of the years preceding Congress in accordance with Annex 2, “Definitions of underlying key concepts and special provisions referring to payment of affiliation fees” shall have their paid-up membership for the exempted year(s) set at zero. Any affiliate for whom the averaged membership figure for the period is zero shall be entitled to send one delegate.
- b) Affiliated organisations may send **observers** on the basis of one per 100,000 paid-up members and/or part thereof. Each gender should be equally represented, where there is more than one observer, unless this is not feasible due to very significant over-representation of one gender within the affiliate’s membership.